

No. A-42012/38/2015-Ad.II (Pt.)
Government of India/ Bharat Sarkar
Ministry of Home Affairs/ Grih Mantralay

North Block, New Delhi-110001
Dated the 5th March, 2018

OFFICE MEMORANDUM

Subject: Amendment of Recruitment Rules for the post of Staff Car Driver (Special Grade) in the Ministry of Home Affairs (Proper) - regarding.

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The undersigned is directed to state that it has been proposed to amend the Recruitment Rules for Staff Car Driver (Special Grade) in the Ministry of Home Affairs as per the provisions given in Para 3.

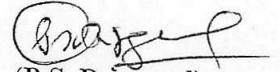
2. It is requested that comments of all the stake holders, if any, on the proposed amendments may be forwarded to Under Secretary (Ad.II), Ministry of Home Affairs, Room No. 94-B, North Block, New Delhi-110001 latest by 31st March, 2018. The amendment in the RRs for the post of Staff Car Driver (Special Grade) would be finalized taking into account comments so received.

3. Following are the proposed revision in the RRs:

Sl. No.	Existing Provisions	Revised Provisions proposed	Reasons for the revision proposed
1.	<u>Name of the post</u> Staff Car Driver (Special Grade)	Staff Car Driver (Special Grade)	No Change
2.	<u>Number of Posts</u> 1(One)* (2007) *Subject to variation dependent on workload	2 (Two)* (2018) *Subject to variation dependent on workload	Merger of cadre of Staff Car Driver of Prime Minister's Office.
3.	<u>Classification, Group</u> General Central Service, Group 'C' Non-Gazetted, Non-Ministerial	General Central Service, Group 'B' Non-Gazetted, Non-Ministerial	As per Model RR issued by the DoPT
4.	<u>Pay Scale/ LEVEL in the PAY MATRIX</u> (Rs.5000-150-8000) pre-revised	LEVEL-6 (Rs.35400-112400)	Normal replacement of the said pay-scale in revised pay as per 7 th CPC.
5.	<u>Whether selection post or non-selection post</u> Not applicable	Non- Selection	As per Model RR issued by the DoPT
6.	<u>Age limit for direct recruits</u> Not applicable	Not applicable	No Change
7.	<u>Educational and other qualifications required for direct recruits</u> Not applicable	Not applicable	No Change

8.	<p><u>Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotes</u> Not applicable</p>	Not applicable	No Change
9.	<p><u>Period of probation, if any</u> Not applicable</p>	2 Years	As per Model RR issued by the DoPT
10.	<p><u>Method of recruitment whether by direct recruitment or by promotion or by deputation/absorption and percentage of the vacancies to be filled by various methods</u> Promotion on non-selection basis</p>	Promotion	As per Model RR issued by the DoPT
11.	<p><u>In case of recruitment/deputation/ absorption, grades from which promotion/deputation/ absorption to be made</u> Promotion Staff Car Driver Grade - I in Level 5 in the pay matrix with 3 years of regular service in the grade.</p>	Promotion Staff Car Driver Grade - I in Level 5 in the pay matrix with 3 years of regular service in the grade.	No Change
12.	<p><u>If a Departmental Promotion Committee exists, what is its composition</u> Group 'C' Departmental Promotional Committee for considering promotion: 1. Under Secretary (Administration), Ministry of Home Affairs – Chairman 2. Under Secretary (Secretariat Security Organisation), Ministry of Home Affairs – Member 3. Under Secretary, Deptt. Of Personnel and Training, North Block, New Delhi – Member</p>	<p>Group 'B' Departmental Promotional Committee for considering promotion: 1. Joint Secretary (Administration), Ministry of Home Affairs – Chairman 2. Deputy Secretary/ Director (Administration), Ministry of Home Affairs – Member 3. Deputy Secretary/ Director (E), Ministry of Home Affairs – Member</p> <p>Group 'B' Departmental Confirmation Committee for considering confirmation: 1. Joint Secretary (Administration), Ministry of Home Affairs – Chairman 2. Deputy Secretary/ Director (Administration), Ministry of Home Affairs – Member 3. Deputy Secretary/ Director (E), Ministry of Home Affairs – Member</p>	As per Model RR issued by the DoPT

13.	Circumstances in which Union Public Service Commission is to be consulted in making recruitment Not necessary	Not necessary	No Change
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(P.S. Dangwal)

Under Secretary to the Govt. of India
Tel. No. 2309 2085

To

- ✓ 1. NIC for uploading on MHA's website.
2. All the stakeholders for sending their comments to this Ministry.

