

**Immediate**  
**Time Bound Compliance**

No.G-24017/40/2016-Cash-I  
Ministry of Home Affairs  
Cash-I Section

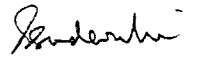
08<sup>th</sup> Floor, NDCC-II  
New Delhi, dated 07<sup>th</sup> December 2016

**OFFICE MEMORANDUM**

**Subject:-Payment to Suppliers etc. by Govt. Departments through e-payment -reg.**

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The undersigned is directed to draw attention to the Ministry of Finance, Deptt. Of Expenditure O.M. No. 3(2) (1)/2016/R&P Rules/Amendment/649 dated 05<sup>th</sup> Dec. 2016 on the subjects cited above (Copy enclosed for ready reference). Accordingly, all Joint Secretaries in the Ministry of Home Affairs(P) are requested to issue similar directions to all Attached/Subordinate Offices/Organisations under their administrative control and ensure with immediate effect that all payments above **Rs. 5000/- (Rupees Five Thousand only) to suppliers, contractors, grantee/loanee institution etc. are made by issue of payment advices only.**

  
(S.L.Shah)

Under Secretary to the Govt. of India  
Ph. 23438194

- (i) All Joint Secretaries in the Ministry of Home Affairs (Proper).  
(ii) SO(IT Cell) to upload the O.M. on the website/e-office of the Ministry of Home Affairs.

Copy to: Dir.(Adm.) & CSO for information and requisite compliance.

Dy. 7118 / (96) 1-7  
6/12/16

2/2

(26)

F. No. 3(2)(1)/2016/R&P Rules/Amendment/ 649  
Ministry of Finance  
Department of Expenditure  
O/o Controller General of Accounts  
Mahalakha Niyantak Bhawan,  
GPO Complex, E-Block, INA  
New Delhi-110023

Date: 05-12-2016.

**OFFICE MEMORANDUM**

**Subject: Payment to Suppliers etc. by Government Departments through e-Payment**

A reference is invited to this office O.M. No. 1(1)/2011/TA/366 dated 1<sup>st</sup> August 2016 regarding payment to Suppliers etc. above Rs. 10,000/- by Government Departments through e-Payment.

2. In order to attain the goal of complete digitization of Government payments, the existing limit of Rs. 10,000/- prescribed in paragraph 2 of this office O.M. dated 1<sup>st</sup> August 2016 has been further reviewed. It has now been decided to lower the threshold limit to Rs. 5,000/- (Rupees five thousand only).

3. All Ministries/ Departments of the Government of India shall ensure with immediate effect that all payments above Rs. 5,000/- (Rupees five thousand only) to suppliers, contractors, grantee/loanee institutions etc. are made by issue of payment advices only.

This issues with the approval of the Finance Minister.

*Soma Roy Burman*  
5.12.16  
(Soma Roy Burman)

**Joint Controller General of Accounts**

To

1. Secretaries of all Ministries/Departments of the Government of India
2. Dy. C&AG, O/o C&AG
3. Secretary, Defence Finance
4. Financial Commissioner, Railways
5. Member Finance, Department of Telecommunications
6. Controller General of Defence Accounts
7. Financial Advisers of all Ministries/ Departments
8. All Pr. CCAs/ CCAs/CAs of the Civil Ministries/ Departments

*Important*  
*D. N. D.*  
*06/12/2016*

*Sec (Com. I)*