

F.No. 32015/57/2015-SSO (PC)  
Govt. of India  
Ministry of Home Affairs  
(Secretariat Security Organisation)

\*\*\*\*\*

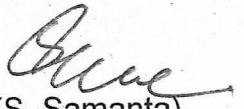
NDCC-II, Jai Singh Road,  
New Delhi, Dated 26<sup>th</sup> September, 2017

**OFFICE MEMORANDUM**

Subject: Issue of Identity and Pension Card to the officers retiring as Secretary/Secretary equivalent in Government of India-reg.

It has been decided that an Identity and Pension Card will be issued by MHA to the Officers who retire as Secretary/Secretary equivalent in the apex scale from the Government of India.

2. However, the Card will not allow the entry of pensioners in the building under MHA security cover. All Ministries/Departments are requested to bring this OM to the notice of their Secretary/Secretary equivalent officers for information.

  
(S. Samanta)

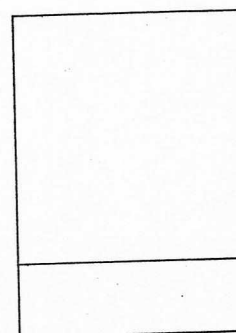
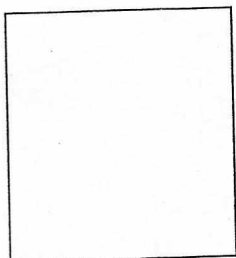
Under Secretary to the Govt. of India

To,

All Ministries/Departments of the Govt. of India.

**FORM**

**FOR IDENTITY-AND-PENSION CARD**



(Signature of the applicant in the box above)

**PART-I (TO BE FILLED IN BY THE APPLICANT)**

1.	Name of the applicant (IN CAPITAL LETTERS)	
2.	Father's/Husband's Name	
3.	Date of Birth	
4.	Date of Retirement	
5.	Ministry/Department	
6.	Residential Address	
7.	Residential Telephone No.	
8.	Blood Group	
9.	Mark of Identification	
10.	Pay Level (as per 7 <sup>th</sup> CPC)	
11.	Last Basic Pay	
12.	Post from which Retired	
13.	Qualifying Service	
14.	Pension Originally Sanctioned	
15.	PPO No. & Date	
16.	Aadhaar Card No.	

2. The Old Identity Card No. \_\_\_\_\_ which attached herewith/lost and the matter has been reported to the Police vide Receipt No. \_\_\_\_\_ dated \_\_\_\_\_ enclosed herewith. (Delete whichever is inapplicable).

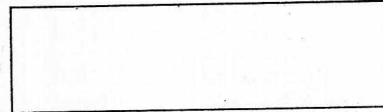
(Signature of the applicant)  
Dated:

**PART-II**

File No.....

Dated:.....

Certified that the information furnished by the applicant has been verified and found correct. A photocopy of PPO No. ....dated..... issued to him by the Special Seal Authority is attached herewith. Identity Card No. ....surrendered by him is attached in his pension file.



UNDER SECRETARY TO THE GOVT. OF INDIA.

(Signature of the Under Secretary in the box above)