

F. No A.20/G/3666-Ad.I  
Bharat Sarkar/Government of India  
Grih Mantralaya/Ministry of Home Affairs

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North Block, New Delhi  
Dated 30<sup>th</sup> March, 2016.

**OFFICE ORDER**

In pursuance of Department of Personnel & Training's Communication No. 36/01/2016-EO(SM-I)(I) dated 23.03.2016, Shri Hem Kumar Pande, IAS (WB: 82) is appointed as Secretary, Department of Official Language, Ministry of Home Affairs with effect from 28.03.2016 (FN).



(Surojit Ghosh)

Under Secretary to the Government of India  
Tele.No. 2309 3666

To

1. Shri Hem Kumar Pande, IAS (WB: 82), Secretary (OL).
2. The Pay and Accounts Officer, MHA (Sectt.), New Delhi.
3. Cash-I Section, MHA (with one spare copy)

Copy to:

1. PS to HM/OSD to HM/MoS(R)/MoS(C)
2. PSO to HS
3. Sr. PPS to Secretary (BM)/ Secy(J)/SS(IS)
4. AS(F)/AS&FA (H)/ AS (LWE)/AS(P)
5. All Joint Secretaries in MHA (P)/DoJ/DoL.
6. ADG Media/C.S.O
7. PMO [Shri V. Sheshadri, Director], South Block, New Delhi
8. Deputy Secretary (SM.I)(I), DoP&T w.r.t their order No. 36/01/2016-EO(SM.I)(I) dated 23.03.2016.
9. Cabinet Secretariat [ Shri M. Devaraj, Joint Secretary], Rashtrapati Bhawan, New Delhi
10. RO (CM), Department of Personnel & Training, Room No.215, North Block, New Delhi.
11. Director (Admn.), Ministry of Environment, Forest and Climate change, Paryavaran Bhawan, CGO Complex, New Delhi, with the request to forward Updated Service Book and LPC of the Officer.
12. Director (A&V)/CSO/DS(A)/DS(Cash)/DS(E)
13. All Officers/Sections/Desks in MHA (P)/DOL/DOJ.
14. ✓ SO (IT), MHA for uploading the order on website (mha.nic.in).