

F. No. 20/G/3790-Ad.I
Bharat Sarkar/Government of India
Grih Mantralaya/Ministry of Home Affairs

North Block, New Delhi
Dated 07th February, 2018

OFFICE ORDER

In pursuance of Department of Personnel & Training's Communication No. 21/1/2018-CS-I(D) dated 25.01.2018, Shri Daniel E. Richards (CSL No. 3427), Joint Secretary(in-situ) is taken on the strength of Ministry of Home Affairs with effect from the afternoon of 06.02.2018 in Pay Level-14 of New Pay Matrix (Rs. 1,44,200/- to Rs. 2,18,200/-) until further orders.



(Surojit Ghosh)
Under Secretary to the Government of India
Tele.No. 2309 3666

To

1. **Shri Daniel E. Richards (CSL No. 3427), Joint Secretary(in-situ) , Ministry of Home Affairs. He is requested to get himself registered for the bio-metric attendance process and get the ID for e-office implementation from NIC/IT Section.**
2. The Pay and Accounts Officer, MHA (Sectt.), New Delhi.
3. Cash-I Section, MHA (with one spare copy)

Copy to:

1. PS to HM/ MoS(H)/ MoS(R)/ OSD to HM
2. PPS to HS
3. Sr. PPS to Secy(OL)/SS(IS)/SS(BRS)/SS(JG)
4. AS (DM)/ AS&FA (H)/AS (UT)/AS (CS)/ Sr.E.A.
5. All Joint Secretaries in MHA (P)/ DOL/ DG Media/C.S.O./EA (UT)/JS(Judicial wing)
6. Department of Personnel and Training, Director, [Shri Debabrata Banerjee, Under Secretary{CS.I(D)}] w.r.t. their communication mentioned above.
7. RO (CM), Department of Personnel & Training, Room No.215, North Block, New Delhi.
8. Shri Yash Veer Singh, US(Admn.), Ministry of Ayush, Ayush Bhawan, B Block, GPO Complex, INA, New Dehli with request to forward the updated Service Book of Shri Daniel E. Richards (CSL No. 3427), Joint Secretary(In-situ).
9. All Officers/Sections/Desks in MHA (P)/DOL.
10. SO (IT), MHA for uploading the order on website (mha.nic.in).