

NDCC-II Building, B Wing, 3<sup>rd</sup> Floor  
Jai Singh Road, New Delhi-110001

Dated the, 27<sup>th</sup> July, 2018

To

1. The Secretaries of Ministries/Departments of Government of India (As per list attached)
2. Chief Secretaries of State Governments / Union Territories. (As per list attached)
3. Vice Chancellor, Central Universities (As per list attached)
4. Director General State Administrative Training Institutes (As per list attached)
5. Director State Institutes of Rural Development(As per list attached)
6. DGs / Chief Fire Officer/ State Fire Officer/Director of Fire Service/The Administrator Fire Service in the States/UTs (As per list attached)

Subject:- Filling up the posts of Associate Professor (02 posts) in National Fire Service College, Nagpur under the Ministry of Home Affairs

Madam/Sir,

The Ministry of Home Affairs requires the services of suitable officers for the academic posts of Associate Professor in National Fire Service College, Nagpur under the Ministry of Home Affairs.

2. The post of Associate Professor is General Central Service, Group A Gazetted, Non-Ministerial in Pay Band-4 (Rs.37400-67000) with Grade Pay of Rs.9000 plus usual allowances as admissible. Pay of the officer selected would be fixed as per the existing instructions of the Government of India.

3. The eligibility criteria for deputation (including Short-Term Contract) for the post of Associate Professor are to be governed in accordance with the University Grants Commission norms as on date. The grades from which deputation (including Short-Term Contract) to the post of Associate Professor is to be made is as under:

Officers under the Central Government or State Governments or Union territories or Public Sector Undertakings or recognized research institutions or Universities or semi-Government or statutory or autonomous organizations:

(a) (i) holding analogous post on a regular basis in the parent cadre or department; or

(ii) Assistant Professor in the discipline of Fire or Civil or Electrical or Mechanical, completing three years of regular service in the Academic Grade Pay of Rs. 8000 in the parent cadre or department; and

(b) possessing the following educational qualifications and experience

Essential

(i) Ph.D. Degree with First Class Bachelor's or Master's Degree in Fire or Civil or Electrical or Mechanical branch of Engineering and Technology; and

(ii) experience of eight years in teaching, research or industry at the level of Lecturer or equivalent grade, excluding period spent on obtaining the research degree.

Desirable:

1. Teaching, research, industrial or professional experience in a reputed organization;
2. Published work, such as research papers, patents filed or obtained, books or technical reports;
3. Experience of guiding the project work or dissertation of Post Graduate or Research Students or supervising Research and Development projects in industry.

Note 1: The departmental officers in the feeder category who are in the direct line of promotion shall not be eligible for consideration for appointment on deputation. Similarly, deputationists shall not be eligible for appointment by promotion.

Note 2: Period of deputation [including Short Term Contract (ISTC)] including period of deputation (ISTC) spent in another ex-cadre post held immediately preceding this appointment in the same or some other organization or department of the Central Government shall ordinarily not to exceed five years. The maximum age limit for appointment by deputation (ISTC) shall be 'not exceeding fifty-six years' as on the closing date of receipt of applications.

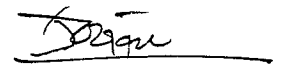
4. A copy of the existing Recruitment Rules for the post of Associate Professor in the National Fire Service College, Nagpur under the Ministry of Home Affairs is enclosed.

5. Officers who volunteer and are sponsored by their Ministry/Department/State Governments/UTs Administration etc. for the posts will not be permitted to withdraw their names later.

6. It is requested to give wide circulation to these vacancies among all PSUs/Semi-Govt. Organizations/Statutory/Autonomous Organization/ Recognized Research Institute/Universities under your administrative control. It is requested to forward the applications complete in all respects (in duplicate) in the enclosed proforma along with the complete and up-to-date Confidential Reports/APARs of the officers who could be spared immediately in the event of their selection, to the **Director General (Fire Services, Civil Defence & Home Guards), O/o. Director General (Fire Service Civil Defence & Home Guards) Government of India, Ministry of Home Affairs, East Block-7, Level-7, R. K. Puram, New Delhi-110066** within 60 days of the date of issue of this circular. While forwarding the names, an integrity certificate and a certificate that no disciplinary action/proceedings, vigilance case is either pending or being contemplated against the officer may also be attached.

Encl: As above

Yours faithfully



(Surendra Thakur)

Under Secretary to the Government of India,

Telefax : 011-23438144

Mail Id: usdm3-mha@nic.in

Copy to:

- 1) Director, DoP&T, North Block for uploading on DoP&T website.
- 2) Section Officer (IT), MHA with a request to upload the same in MHA website  
[www.ndmindia.nic.in](http://www.ndmindia.nic.in)

BIO- DATA PROFORMA

1. Name and Address in Block Letters.
2. Date of Birth (in Christian era).
3. Date of retirement under Central Government Rules.
4. Educational Qualification.
5. Whether Educational and other qualifications required for the post are satisfied. (If any qualification has been treated as equivalent to the one prescribed in the rules, state the authority for the same.)

	<i>Qualifications/experience required</i>	<i>Qualifications/experience possessed by the officer</i>
<i>Essential</i>	(1)	
	(2)	
	(3)	
<i>Desirable</i>	(1)	
	(2)	

6. Please state clearly whether in the light of entries made by you above, you meet the requirement of the post.
7. Details of Employment, in chronological order. Enclose a separate sheet, duly authenticated under your signature, if the space below is insufficient.

<i>Office/Instt./ Orgn.</i>	<i>Post held</i>	<i>from</i>	<i>To</i>	<i>Scale of Pay and Basic Pay</i>	<i>Nature of Duties</i>

8. Nature of present employment, i.e. adhoc or temporary or permanent.
9. In case the present employment is held on deputation/contract basis, please state
  - a. The date of initial appointment.
  - b. Period of appointment on deputation/contract.
  - c. Name of the parent office/organization to which you belong.
10. Additional details about present employment. Please state whether working under.
  - a. Central Government
  - b. State Government
  - c. Autonomous organization
  - d. Government Undertaking.
  - e. University.
11. Are you in Revised Scale of Pay? If yes, give the date from which the revision took place and also indicate the pre-revised scale.
12. Total emoluments per month now drawn.
13. Additional information, if any, which you would like to mention in support of your suitability for the post. Enclose a separate sheet, if the space is insufficient
14. Whether belongs to SC/ST.
15. Remarks.

Signature of the Candidate  
Address\_\_\_\_\_

Date\_\_\_\_\_

Countersigned\_\_\_\_\_

(Employer)

टिप्पण 2: अनुभव संबंधी (अर्हताएं) उन कारणों के लिए जो लेखबद्ध किए जायें संघ लोक सेवा आयोग के विवेकानुसार अनुसूचित जातियों या अनुसूचित जनजातियों के अभ्यर्थियों की दशा में तब शिथिल की जा सकती है जब चयन के किसी प्रक्रम पर संघ लोक सेवा आयोग की राय है कि उनके लिए अर्हित रिक्रिजियों को भरने के लिए अपेक्षित अनुभव रखने वाले उन समुदायों के अभ्यर्थियों के पर्याप्त संख्या में उपलब्ध होने की संभावना नहीं है।		
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(10)	(11)
सीधी भर्ती द्वारा टिप्पण 1 : पदधारी की प्रतिनियुक्ति पर नियुक्ति या लंबी बीमारी या अध्ययन छुट्टी या किन्हीं अन्य परिस्थितियों के अधीन एक वर्ष या उससे अधिक अवधि के लिए बाहर रहने के कारण हुई रिक्रिजियां केन्द्रीय सरकार के अधिकारियों में प्रतिनियुक्ति के आधार पर भरी जाएगी। टिप्पण 2: प्रतिनियुक्ति की अवधि (जिसके अंतर्गत अल्पकालिक संविदा भी है) जिसके अंतर्गत सरकार के उर्मी या किसी अन्य संगठन या विभाग में इस नियुक्ति से ठीक पहले धारित किसी अन्य काइर बाह्य पद पर प्रतिनियुक्ति की अवधि (जिसके अंतर्गत अल्पकालिक संविदा भी है) है साधारणतया तीन वर्ष से अधिक नहीं होगी। प्रतिनियुक्ति (जिसके अंतर्गत अल्पकालिक संविदा भी है) पर नियुक्ति के लिए अधिकतम आय सीमा आवेदन प्राप्त करने की अंतिम तिथि को छल्लत वर्ष से अधिक नहीं होगी।	नाए नहीं होता

(12)	(13)
समूह 'क' विभागीय पुष्टि समिति (पुष्टि के संबंध में विचार करने के लिए) जो निम्नलिखित में मिलकर बनेगी: 1. मुख्य मंत्रालय में आपदा प्रबंधन प्रभाग का प्रभाग सचिव या विशेष सचिव या अपर सचिव-अध्यक्ष 2. अग्निशमन, तागरिक सुरक्षा और होमगार्ड का महानिदेशक-सदस्य 3. राष्ट्रीय अग्निशमन सेवा कॉलेज, तागपुर का प्रमुख-सदस्य	संघ लोक सेवा आयोग में परामर्श करना आवश्यक है।

[का. सं. न-12012/1/2015-प्रशा. (सी डी)]

गौतम घोष, निदेशक

## MINISTRY OF HOME AFFAIRS

(Disaster Management Division)

## NOTIFICATION

New Delhi, the 29th May, 2017

G.S.R. 530(E).—In exercise of the powers conferred by the proviso to article 309 of the Constitution, the President hereby makes the following rules regulating the method of recruitment to the post of Professor, Associate Professor and Assistant Professor in the National Fire Service College, Nagpur, under the Ministry of Home Affairs, namely:

- Short title and commencement.—(1) These rules may be called the National Fire Service College, Nagpur, Professor, Associate Professor and Assistant Professor (Academic Group 'A' Posts) Recruitment Rules, 2017.  
(2) They shall come into force on the date of their publication in the official Gazette.
- Number of posts, classification and the pay band and grade pay or pay scale. - The number of post, its classification and the pay band and grade pay or pay scale attached thereto shall be as specified in columns (2) to (4) of the Schedule annexed to these rules.
- Method of Recruitment, age limit, qualifications, etc.—The method of recruitment, age limit, qualifications and other matters relating to the said post shall be as specified in columns (5) to (13) of the said Schedule.

4. Disqualifications.—No person. -  
 (a) Who had entered into or contracted a marriage with a person having a spouse living; or  
 (b) Who having a spouse living has entered into or contracted a marriage with any person, shall be eligible for appointment to the said posts:

Provided that the Central Government may, if satisfied that such marriage is permissible under the personal law applicable to such person and other party to the marriage and that there are other grounds for so doing, exempt any person from operation of this rule.

5. Power to relax.—Where the Central Government is of the opinion that it is necessary or expedient so to do, it may, by order, for reasons to be recorded in writing and in consultation with the Union Public Service Commission, relax any of the provisions of these rules with respect to any class or category of persons.
6. Saving.—Nothing in these rules shall affect reservations, relaxation of age-limit and other concessions required to be provided to the Scheduled Castes, the Scheduled Tribes, Other Backward Class, Ex-servicemen and other special categories of persons in accordance with orders issued by the Central Government from time to time in this regard.

SCHEDULE

Name of post.	Number of post.	Classification.	Pay Band and Grade Pay or Pay Scale.	Whether selection post or non-selection post.
(1)	(2)	(3)	(4)	(5)
Professor.	1* (2017) *subject to variation on workload.	General Central Service Group 'A'. Gazetted. Non-Ministerial.	Pay Band-4. Rs.37400-67000 with Academic Grade Pay of Rs. 10000.	Selection.

Age-limit for direct recruits.	Educational and other qualification required for direct recruits.	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees.	Period of probation, if any.
(6)	(7)	(8)	(9)
Not applicable.	Not applicable.	Not applicable.	Not applicable.

Method of recruitment whether by direct recruitment or by promotion or by deputation or absorption and percentage of the vacancies to be filled by various methods.	In case of recruitment by promotion or deputation or absorption, grades from which promotion or deputation or absorption to be made.
(10)	(11)
By Promotion failing which by Deputation (including short-term contract).	To be governed in accordance with the University Grants Commission norms as on date. Promotion: Associate Professor in National Fire Service College, Nagpur with Ph.D. degree in the fire or civil or mechanical or electrical branch of Engineering and Technology and carrying the Pay Band-4. Rs.37400-67000 with Academic Grade Pay of Rs.9000 with three years' regular service in the grade rendered after appointment thereto on regular basis and satisfying the other conditions as prescribed in the UGC regulation as on date. Note: Where juniors who have completed their qualifying or eligibility service are being considered for promotion, their seniors would also be considered provided they are not short of the requisite qualifying or eligibility service by more than half of such qualifying or eligibility service, or two years whichever is less, and have successfully completed their probation period for promotion to the next higher grade along with their juniors, who have already completed such qualifying or eligibility service. Deputation (Including Short Term Contract) (a) Officers under the Central Government or State Governments or Union territories or Public Sector Undertakings or recognised research institutions or Universities or Semi-Government or statutory or autonomous organisations: (i) holding analogous post on a regular basis in the parent cadre or department; or (ii) With three years' regular service in the grade rendered after appointment thereto on regular basis in the post as Associate Professor in the Pay Band-4. Rs.37400-67000 with Academic Grade Pay of Rs.9000 in the parent cadre or department: and

	<p>(b) possessing the following educational qualifications and experience:</p> <p>Essential:</p> <p>(i) Ph.D. Degree with First Class Bachelor's or Master's Degree in the fire or civil or mechanical or electrical branch of Engineering and Technology; and</p> <p>(ii) at least ten years' experience in teaching, research or industry, out of which at least five years at the level of Assistant Professor, Reader or equivalent grade.</p> <p>Desirable:</p> <ol style="list-style-type: none"> <li>1. Teaching, Research, Industrial or professional experience in a reputed organisation;</li> <li>2. Published work, such as research papers, patents filed or obtained, books or technical reports;</li> <li>3. Experience of guiding the project work or dissertation of Post Graduate or Research Students or supervising Research and Development projects in industry.</li> <li>4. Demonstrated leadership in planning and organising academic, research, industrial or professional activities; and</li> <li>5. Capacity to undertake or lead sponsored Research and Development, consultancy and related activities.</li> </ol> <p>Note 1. The departmental officers in the feeder category who are in the direct line of promotion shall not be eligible for consideration for appointment on deputation. Similarly, deputationists shall not be eligible for appointment by promotion.</p> <p>Note 2: Period of deputation [including Short Term Contract (ISTC)] including period of deputation (ISTC) spent in another ex-cadre post held immediately preceding this appointment in the same or some other organisation or department of the Central Government shall ordinarily not to exceed five years. The maximum age limit for appointment by deputation (ISTC) shall be 'not exceeding fifty-six years' as on the closing date of receipt of applications.</p>
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If a Departmental Promotion Committee exists, what is its composition.	Circumstances in which Union Public Service Commission is to be consulted in making Recruitment.
(12)	(13)
<p>Group 'A' Departmental Promotion Committee (for considering Promotion) consisting of:</p> <ol style="list-style-type: none"> <li>1. Chairman or Member, Union Public Service Commission -Chairperson</li> <li>2. Secretary or Special Secretary or Additional Secretary in charge of Disaster Management Division in Ministry of Home Affairs -Member</li> <li>3. Director General Fire Service, Civil Defence and Home Guards -Member</li> </ol>	<p>Consultation with the Union Public Service Commission is necessary.</p>

(1)	(2)	(3)	(4)	(5)
Associate Professor.	2* (2017) *subject to variation dependent on workload.	General Central Service Group A, Gazetted, Non-Ministerial.	Pay Band-4. Rs.37400-67000 with Academic Grade Pay of Rs. 9000.	Selection.

(6)	(7)	(8)	(9)
Not applicable.	Not applicable.	Not applicable.	Not applicable.

(10)	(11)
By Promotion failing which by Deputation (including short-term contract).	<p>To be governed in accordance with the University Grants Commission norms as on date</p> <p>Promotion:</p> <p>Assistant Professor in the National Fire Service College, Nagpur in the Pay Band-3. Rs.15600-39100 with Academic Grade Pay of Rs.6000 with nine years' regular service in the grade rendered after appointment thereto on regular basis and satisfying the other conditions as prescribed in the UGC regulation as on date.</p> <p>Note: Where juniors who have completed their qualifying or eligibility service are being considered for promotion, their seniors would also be considered provided they are not short of the requisite qualifying or eligibility service by more than half of such qualifying or eligibility service, or two years whichever is</p>

	<p>less, and have successfully completed their probation period for promotion to the next higher grade along with their Juniors who have already completed such qualifying or eligibility service.</p> <p>Deputation (Including Short Term Contract):</p> <p>(a) Officers under the Central Government or State Governments or Union territories or Public Sector Undertakings or recognised research institutions or Universities or semi-Government or statutory or autonomous organisations:</p> <p>(i) holding analogous post on a regular basis in the parent cadre or department; or</p> <p>(ii) Assistant Professor in the discipline of Fire or Civil or Electrical or Mechanical, completing three years of regular service in the Academic Grade Pay of Rs. 8000 in the parent cadre or department.</p> <p>and</p> <p>(b) possessing the following educational qualifications and experience</p> <p>Essential</p> <p>(i) Ph.D. Degree with First Class Bachelor's or Master's Degree in Fire or Civil or Electrical or Mechanical branch of Engineering and Technology; and</p> <p>(ii) experience of eight years in teaching, research or industry at the level of Lecturer or equivalent grade, excluding period spent on obtaining the research degree.</p> <p>Desirable:</p> <ol style="list-style-type: none"> <li>Teaching, research, industrial or professional experience in a reputed organisation;</li> <li>Published work, such as research papers, patents filed or obtained, books or technical reports;</li> <li>Experience of guiding the project work or dissertation of Post Graduate or Research Students or supervising Research and Development projects in industry.</li> </ol> <p>Note 1: The departmental officers in the feeder category who are in the direct line of promotion shall not be eligible for consideration for appointment on deputation. Similarly, deputationists shall not be eligible for appointment by promotion.</p> <p>Note 2: Period of deputation [including Short Term Contract (ISTC)] including period of deputation (ISTC) spent in another ex-cadre post held immediately preceding this appointment in the same or some other organisation or department of the Central Government shall ordinarily not to exceed five years. The maximum age limit for appointment by deputation (ISTC) shall be 'not exceeding fifty-six years' as on the closing date of receipt of applications.</p>
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(12)	(13)
<p>Group 'A' Departmental Promotion Committee (for considering Promotion) consisting of:</p> <ol style="list-style-type: none"> <li>Chairman or Member, Union Public Service Commission - Chairperson</li> <li>Secretary or Special Secretary or Additional Secretary in charge of Disaster Management Division in Ministry of Home Affairs - Member</li> <li>Director General Fire Service, Civil Defence and Home Guards - Member</li> </ol>	<p>Consultation with the Union Public Service Commission is necessary.</p>

(1)	(2)	(3)	(4)	(5)
Assistant Professor	3* (2017) (one each for Fire or Civil, Electrical and Mechanical) *subject to variation dependent on workload.	General Central Service, Group A Gazetted, Non-Ministerial.	Pay Band-3, Rs.15600-39100 with Academic Grade Pay of Rs. 6000	Not applicable.

(6)	(7)	(8)	(9)
Not exceeding 35 years (Relaxable for Government servants upto five years in accordance with the instructions or order issued by the Central Government)	<p>Essential: First class Master Degree in Fire or Civil or Electrical or Mechanical engineering.</p> <p>Desirable: 1. Teaching, research, industrial or professional experience in the field of mechanical branch of</p>	Not applicable.	One year.

<p>Note: The crucial date for determining the age limit shall be the closing date for receipt of applications from candidates in India (and not the closing date prescribed for those in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Lahaul and Spiti District and Pangi Sub-Division of Chamba District of Himachal Pradesh, Andaman and Nicobar Islands or Lakshadweep).</p>	<p>Engineering and Technology in a reputed organisation; 2. Papers presented at Conferences or in referred journals.</p> <p>Note 1: Qualifications are relaxable at the discretion of the Union Public Service Commission for reasons to be recorded in writing, in the case of candidates otherwise well qualified.</p> <p>Note 2: The qualification(s) regarding experience are relaxable at the discretion of the Union Public Service Commission, for reasons to be recorded in writing in the case of candidates belonging to Schedule Castes or Schedule Tribes if at any stage of selection, the Union Public Service Commission is of the opinion that sufficient number of candidates from these communities possessing the requisite experience are not likely to be available to fill up the vacancies reserved for them.</p>		
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<p>(10)</p> <p>By Direct Recruitment</p> <p>Note 1: Vacancies caused by the incumbent being away on deputation or long illness or study leave or under other circumstances for duration of one year or more may be filled on deputation basis from officers of the Central Government</p> <p>Note 2: The Period of deputation [including short term contract (ISTC)] including period of deputation (ISTC) spent in any other cadre post held immediately preceding this appointment in the same or some other organisation or department of the Central Government shall ordinarily not exceed three years. The maximum age limit for appointment by deputation shall not be exceeding fifty-six years as on the closing date of receipt of applications.</p>	<p>(11)</p> <p>Not applicable.</p>
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<p>(12)</p> <p>Group A Departmental Confirmation Committee (for confirmation) consisting of:</p> <p>1. Secretary or Special Secretary or Additional Secretary in charge of Disaster Management Division in Ministry of Home Affairs -Chairperson</p> <p>2. Director General, Fire Service, Civil Defence and Home Guards -Member</p> <p>3. Head of National Fire Service College, Nagpur -Member</p>	<p>(13)</p> <p>Consultation with the Union Public Service Commission is necessary.</p>
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[F. No. I-12012/1/2015-Ad. (CD)]

GAUTAM GHOSH, Director