

Tender No.24011/4/2019-OM Dated 19/02/2019

**e-TENDER DOCUMENT FOR
RENEWAL OF SUPPORT FOR McAfee SECURITY
SOFTWARE**

**National Intelligence Grid
(Ministry of Home Affairs)
Shivaji Stadium Annexe
1st Floor, Shaheed Bhagat Singh Marg,
NewDelhi-110001**

The information provided by the bidders in response to this Tender Document will become the property of NATGRID (MHA) and will not be returned. NATGRID reserves the right to amend, rescind or reissue this Tender Document and all amendments will be advised to the bidders and such amendments will be binding on them. This document is prepared by NATGRID (MHA) for renewal of support for McAfee security software. It should not be reused or copied or used partially or fully in any form.

Notice Inviting e-Tender (NIT)

1. **Online** bids exclusively from McAfee certified authorised partner/business associate are invited for and on behalf of President of India under one bid system for “**Renewal of support for McAfee Security Software**” installed at NATGRID.
2. Tender documents may be downloaded from the CPPP e-Procurement Portal <https://eprocure.gov.in/eprocure/app> or the Ministry of Home Affairs website www.mha.gov.in as per the schedule as given in **CRITICAL DATE SHEET** as under:

CRITICAL DATE SHEET

Published Date & Time	03:00 PM on 19.02.2019
Bid Document Download Start Date & Time	03:00 PM on 19.02.2019
Bid Submission End Date & Time	03:00 PM on 13.03.2019
Bid Opening Date & Time	04:00 PM on 14.03.2019

3. **Manual bids shall not be accepted except for the original documents/instruments as mentioned in this tender.**
4. **Bids shall be submitted online only at CPPP website: <https://eprocure.gov.in/eprocure/app>.**
5. **Bidders are advised to follow the ‘Special Instructions to the Contractors/Bidders for the e-submission of the bids online’ available through the link ‘Help for Contractors’ at the e-Procurement Portal <https://eprocure.gov.in/eprocure/app>**
6. **Bidder shall not modify the downloaded tender form including downloaded price bid template in any manner.** In case any tender form/Price bid template is found to be tampered with/modified in any manner, such bid will be summarily rejected, Bid Security would be forfeited, and bidder is liable to be banned from doing business with NATGRID.
7. Bidders are advised to check the website www.mha.gov.in and CPPP website <https://eprocure.gov.in/eprocure/app> at least 3 days prior to closing date of submission of tender for any corrigendum, addendum, or amendment to the tender document.
8. **Bid Security:** Bid Security (EMD) of Rs. 15,000/- (Rupees Fifteen Thousand only), in the form of Crossed Demand Draft/Pay Order drawn on any scheduled commercial bank in favour of **Pay & Accounts Officer, NATGRID, New Delhi** is to be delivered in original to the Deputy Director (P&CM), NATGRID, 1st Floor Shivaji Stadium Annexe, Shaheed Bhagat Singh Marg, New Delhi-110001 before the time stipulated against ‘Bid Submission End Date and time’ as mentioned in the ‘Critical Date Sheet’. Name & full address of the bidder may be written at the back of the Demand Draft/Pay Order. The bid security is to be valid for a period of 45 days beyond the bid validity period which is 180 days from the bid opening date. Signed and scanned soft copy of the Bid Security instrument must be uploaded to the e-Procurement portal along with other bid documents as prescribed below at Para 10.2. Bids not received with Bid Security as mentioned above shall be summarily rejected. Bidders registered as Micro and Small Enterprises (MSEs) as defined in MSE Procurement Policy issued by Department of Micro, Small and Medium Enterprises (MSME) or are registered with the Central Purchase Organisation or the concerned Ministry or Department or

Startups as recognised by Department of Industrial Policy & Promotion (DIPP) are exempted from submission of Bid security.

9. **Bid Opening:** Bids will be opened as per date/time mentioned in the **Tender Critical Date Sheet**. The results of the bid and the bidder selected for supply will be notified later on.

10. Submission of Tender:

10.1 The tender shall be submitted online at one stage, viz., technical bid and financial bid should be submitted together.

10.2 **Technical and Financial Bid:** Signed and scanned copies of the following documents are to be uploaded by the bidder along with the Technical and Financial Bid:

- a. Scanned copy of Form-I after filling in all information asked for about the firm.
- b. Scanned copy of Authorisation letter from McAfee indicating that the bidder is an authorized partner/business associate of McAfee for supply of security software.
- c. Scanned copy of Account Payee Demand Draft/ Bankers' cheque from any of the Commercial banks for Rs.15,000/- (Rupees Fifteen Thousand only) drawn in favour of PAO, NATGRID and payable at Delhi, towards Earnest Money Deposit (EMD).
- d. Scanned copy of Bank account details in Form-II.
- e. Price Bid in BoQ_XXXX.xls format.
- f. Scanned copy of Financial Bid Undertaking in the Form-III.
- g. Filled up Technical Compliance sheet in the Form-VI

Note:

- i. **Bidder shall not modify the downloaded financial bid template in any manner.** In case Bid found to be tampered/ modified in any manner, will be rejected outright, Bid Security would be forfeited, and bidder is liable to be banned from doing business with NATGRID.
- ii. Bid documents may be scanned with 100 dpi with black and white option which helps in reducing size of the scanned document.
- iii. The bidder is required to submit their offer for the complete requirement given in schedule of requirements mentioned in Section 6 of TE. Any failure to comply with the aforesaid condition shall summarily result in rejection of such bid.

11. **Contact Information:** For any clarifications, vendor may contact:

The Deputy Director (P&CM), NATGRID (Ministry of Home Affairs), Shivaji Stadium Annexe, 1st Floor, Shaheed Bhagat Singh Marg, New Delhi-110001, Ph:011-23444269, ddproc.nig@gov.in