संख्या: 21023/10/2026-पीपी
भारत सरकार
गृह मंत्रालय
[पुलिस-II प्रभाग]
कार्मिक-नीति अनुभाग
*****

कर्तव्य भवन-3, नई दिल्ली – 01
दिनांक:२८ नवंबर, 2026

सेवा में,

1. भारत सरकार के सभी सचिव
2. सभी राज्यों/केंद्र शासित प्रदेशों के मुख्य सचिव और महानिदेशक (पुलिस)
3. निदेशक-आईबी/ सीबीआई/ एसवीपीएनपीए/ एसपीजी/ एनईपीए/एनआईसीएफएस/ सीएफएसएल/ डीसीपीडब्ल्यू/ एनटीआरओ
4. महानिदेशक - बी. एस. एफ./सी. आर. पी. एफ./आई. टी. बी. पी./सी. आई. एस. एफ./एन. एस. जी./आर. पी. एफ./बी. पी. आर. एंड डी./एस. एस. बी./एन. सी. बी./एन. आई. ए./असम राइफल्स

विषय: **संयुक्त राष्ट्र द्वारा मध्य अफ्रीकी गणराज्य में संयुक्त राष्ट्र बहुआयामी एकीकृत स्थिरीकरण मिशन (MINUSCA) के अंतर्गत, बांगुई में 'पुलिस सुधार समन्वयक' (P-5) के पद के लिए रिक्ति की घोषणा - संबंधी।**

महोदय/महोदया,

विदेश मंत्रालय द्वारा संयुक्त राष्ट्र में भारत के स्थायी मिशन (PMI to UN) से प्राप्त एक संचार इस मंत्रालय को अग्रेषित किया गया है। उक्त संचार के माध्यम से सक्रिय सेवा में कार्यरत पुलिस अधिकारियों को Central African Republic स्थित United Nations Multidimensional Integrated Stabilization Mission (MINUSCA), Bangui में Police Reform Coordinator, P-5 के पद पर प्रारंभिक 12 माह की अवधि (विस्तार योग्य) के लिए प्रतिनियुक्ति पर नियुक्ति हेतु नामांकन आमंत्रित किए गए हैं। **उक्त पद के लिए फ्रेंच भाषा में बोलने तथा लिखने में धाराप्रवाह दक्षता अनिवार्य है। अंग्रेजी भाषा का ज्ञान अत्यधिक वांछनीय है।**

2. उपर्युक्त पद के लिए संयुक्त राष्ट्र के Job opening सं. 2026-MINUSCA-89650-DPO, दिनांक 27.10.2026 द्वारा निर्धारित पद-विवरण तथा अपेक्षित पात्रता मानदंड/अर्हताएं संदर्भ हेतु संलग्न हैं। यह दृढ़तापूर्वक अपेक्षित है कि केवल उन्हीं अधिकारियों के नाम प्रस्तुत किए जाएं, जो निर्धारित पात्रता मानदंडों को पूरा करते हों तथा अपेक्षित शैक्षणिक योग्यता एवं अनुभव रखते

3. संयुक्त राष्ट्र की दिनांक 27.10.2026 की रिक्ति अधिसूचना में निर्धारित पात्रता मानदंडों को पूरा करने वाले तथा सक्रिय पुलिस सेवा में कार्यरत इच्छुक **उप महानिरीक्षक/ महानिरीक्षक (DIG/IG) अथवा समकक्ष रैंक** के अधिकारियों के नामांकन उचित माध्यम से यथाशीघ्र, परंतु **15 जनवरी, 2027** के बाद नहीं, इस मंत्रालय को भेजे जा सकते हैं। नामांकन के साथ Annexure-I एवं II में उल्लिखित सभी अपेक्षित दस्तावेज विधिवत हस्ताक्षरित एवं पूर्ण रूप से भरे हुए होने चाहिए। पात्र महिला अधिकारियों के नामांकन को विशेष रूप से प्रोत्साहित किया जाता है। संबंधित मंत्रालयों/विभागों/राज्यों/संघ राज्य क्षेत्रों/संगठनों से सभी अधिकारियों के संबंध में सतर्कता (Vigilance)

मंजूरी एवं संवर्ग (Cadre) मंजूरी के बिना प्राप्त नामांकनों को सीधे अस्वीकार कर दिया जाएगा। केवल उचित माध्यम से प्राप्त आवेदन, अर्थात् राज्य के अधिकारियों के मामले में संबंधित राज्य के गृह विभाग के माध्यम से/संगठन के अधिकारियों के मामले में संगठन प्रमुख के अनुमोदन सहित/AGMUT संवर्ग के अधिकारियों के मामले में UT Division के माध्यम से, ही स्वीकार किए जाएंगे। **निर्धारित अंतिम तिथि अर्थात् 15.01.2027 के पश्चात प्राप्त आवेदनों पर विचार नहीं किया जाएगा।**

4. प्रत्येक नामित उम्मीदवार का विधिवत भरा हुआ एवं हस्ताक्षरित संयुक्त राष्ट्र व्यक्तिगत इतिहास प्रपत्र (P-11), शैक्षणिक एवं रोजगार प्रमाणन (EAC), मानवाधिकार प्रमाणन तथा हस्ताक्षरित व्यक्तिगत स्व-प्रमाणन (Self-Attestation), साथ ही पिछले पाँच वर्षों की APAR/ACR ग्रेडिंग (केवल ग्रेडिंग, APAR/ACR की प्रतियां भेजने की आवश्यकता नहीं है) सहित अग्रेषण पत्र प्रस्तुत किया जाना आवश्यक है। उक्त सभी दस्तावेजों को एक पृथक एकल फाइल (केवल PDF प्रारूप में) में संकलित कर, अंतिम तिथि अर्थात् **15.01.2027** से पूर्व इस मंत्रालय को ई-मेल के माध्यम से **police2-un@mha.gov.in** तथा **us-polfin6@mha.gov.in** पर भेजा जाना चाहिए।

5. Digital India पहल के अंतर्गत, सभी अपेक्षित दस्तावेज केवल डिजिटल माध्यम से (उपर्युक्त ई-मेल पर) भेजे जाएं तथा किसी भी प्रकार की हार्ड/भौतिक प्रति भेजने की आवश्यकता नहीं है।

6. यह सक्षम प्राधिकारी के अनुमोदन से जारी किया जाता है।

भवदीय,

संलग्नक: यथोपरि।

दीपक शर्मा 25/11/2026.

(दीपक शर्मा)
भारत सरकार के अवर सचिव
दूरभाष: 011-24010236

प्रतिलिपि:

1. सभी संघ राज्य क्षेत्रों के मुख्य सचिव एवं पुलिस आयुक्त, दिल्ली: – कृपया ध्यान दें कि नामांकन केवल गृह मंत्रालय के UT Division के माध्यम से प्रस्तुत किए जाने हैं।
2. संयुक्त सचिव (UNP), विदेश मंत्रालय, JNB (A-विंग), नई दिल्ली – 110011।
3. उप सचिव (पुलिस-I), गृह मंत्रालय।
4. अनुभाग अधिकारी (आईटी), गृह मंत्रालय – उपर्युक्त पत्र को गृह मंत्रालय की वेबसाइट पर Police Division-II (Secondment Vacancies) तथा "What's New" के अंतर्गत अपलोड करने के अनुरोध सहित।

No. 21023/10/2026-PP
Government of India
Ministry of Home Affairs
[Police-II Division]
Pers. Policy Section
*****

Kartavya Bhawan-3, New Delhi – 01
Dated, 25 November, 2026

To

1. The Secretaries to Government of India
2. The Chief Secretaries and DsG(P) of all States / UTs.
3. The Directors - IB/CBI/SVPNPA/SPG/NEPA/NICFS/CFSL/DCPW/NTRO.
4. The DsG -BSF/CRPF/ITBP/CISF/NSG/RPF/BPR&D/SSB/NCB/NIA/Assam Rifles.

Subject: **Vacancy announcement by the United Nations post of Police Reform Coordinator, P-5 in the United Nations Multidimensional Integrated Stabilization Mission in the Central African Republic (MINUSCA), at Bangui – reg.**

Sir/Madam,

Ministry of External Affairs has forwarded a communication received from the Permanent Mission of India to the United Nations (PMI to UN), inviting nominations of police officers in active service for appointment on secondment to the post of Police Reform Coordinator, P-5 in the United Nations Multidimensional Integrated Stabilization Mission in the Central African Republic (MINUSCA), at Bangui, for an initial period of 12 months (extendible). **For the post advertised, fluency in oral and written French is required. Knowledge of English is highly desirable.**

2. The job description along with the requisite eligibility criteria/qualifications for the above post, as prescribed by the United Nations vide their Job opening no. 2026-MINUSCA-89650-DPO, dated 27.10.2026, is enclosed for reference. It is strongly recommended that only those officers who fulfil the prescribed eligibility criteria and possess the requisite qualifications and experience may be nominated.

3. Nomination of eligible and willing officers in the rank of **DIG/IG or equivalent**, who are in active police service and also meeting out the eligibility criteria as prescribed in UN's vacancy notification dated 27.10.2026, may be forwarded through proper channel to this Ministry at the earliest and not later than **15th January, 2027**, along with the requisite documents duly signed and completed in all respects as mentioned in Annexure-I & II. Nomination of eligible women officers is strongly encouraged. The nominations without Vigilance clearance and Cadre Clearance (for all officers) from respective Ministries/Departments/State or UT/Organisations shall be summarily rejected. Applications received through proper channel only, i.e. through Home Department (State)/approval of Head of Organisation/UT Division in case of AGMUT

cadre officers, will be entertained. **Applications received after the deadline specified i.e. 15.01.2027 will not be considered.**

4. The duly completed and signed United Nations Personal History Form (P-11), Academic and Employment Certification (EAC), individual Self-Attestation and Human Rights Certification, along with forwarding letter including APAR/ACR grading of the last five years (only grading, no need to send copies of APAR/ACR) of each nominated candidate are required to be submitted in a separate single file (PDF format only) and same should be sent to this Ministry through e-mail at **police2-un@mha.gov.in** and **us-polfin6@mha.gov.in** before the last date i.e. **15.01.2027**.

5. As part of the Digital India initiative, all the required documents are to be sent in digital mode only (to the above-mentioned e-mail addresses) and no hard/physical copies are required.

6. This issues with the approval of the Competent Authority.

Yours faithfully,

Encl.: As above.

Deepak Sharma 25/11/2026

(Deepak Sharma)
Under Secretary to the Govt. of India
Tele: 011-24010236

Copy to:

1. The Chief Secretaries of UTs and Commissioner of Police, Delhi: – Kindly note that the nominations are to be submitted through UT Division, MHA only.
2. JS (UNP), MEA, JNB (A-Wing), New Delhi – 110011.
3. DS (Police-I), MHA.
4. SO (IT), MHA – with the request to upload the above communication on MHA website under Police Division-II (Secondment Vacancies) and also under "What's New".

Annexure-I

Other requisite requirements

A. United Nations Personal History Profile (PHP) form (P.11) duly completed typed(not hand-written) and signed by the nominated candidate.

B. United Nations Employment and Academic Certification (EAC) [attachment to personal history profile (P-11)] Form duly completed and signed by the nominated candidate as well as the relevant local / nominated authority. The EAC submitted without the signature of Designated Authority of concerned Force results in rejection of nomination. Hence, the forwarding authority should ensure that the EAC is duly signed by the applicant as well the Designated Authority of Force. All requisite details i.e position for which applying, job opening number, date of commission, degrees and academic distinctions and all other requisite details should be filled properly.

C. Personal details as per **Annexure-II along with APAR/ACR gradings of Last Five Years (Mandatory). No hard copies of ACR is required to send.**

D. **Human Right Certificate and signed self-attestation (Performa Enclosed).**

E. *No format other than the specimen enclosed (duly typed) will be entertained/accepted. Formats other than the prescribed one invites lot of observations from UNHQ(UNDPKO) while finalizing the nominations.* Hand written PHP will not be entertained/accepted. It may be ensured that the photographs of the officer applying for the post should be placed on the front side of P-11 form and signature in the last page at relevant place.

F. The nominations without Vigilance clearance and Cadre Clearance (for all Officers) from respective Ministries/Departments/State or UT/Organizations' shall be summarily rejected.

G. Applications through proper channel only i.e. through Home Department (State) and approval of Head of Organization will be entertained. Applications received after the deadline specified will not be considered.

H. Concerned authorities may please ensure and advice their officers not to make any direct queries with this ministry or UNHQ regarding selection. This ministry will not entertain personal queries from individual applicants.

Annexure-II

BIO- DATA Proforma

Recent Passport Size Photograph

1. Name of Post(s) Applied

2. Job Opening Number

3. Name of the Officer(as per official documents)

4. Designation/Rank, Organization, Pay scale/level

5. Present Place of Posting

6. In the case of officers on Deputation with other organization:-

Name of Parent Organization
Name of organization presently employed
Date of Deputation
Expected Date of repatriation to parent cadre/organization

7. NoC from Parent Cadre (if on deputation) mandatory: Yes/No/NA
8. Date of Birth

9. (a) Education qualification
(b) Required qualification as per applied job/posts(Yes/NO)

10. Date of Joining Police Service
11.Date of Superannuation

12. Service/Cadre/Batch: -

13. Previous UN Experience

14. Other Foreign/international Experiences

15 Contact Details: Telephone No

Office
Residence
Mobile
E-mail

16. APAR/ACR Gradings of Last 05 years (mandatory):-
17. Outstanding Achievements, if any

18. Last Five(years) work profile/experiences

I hereby certify that, i fulfill the eligibility requirement notified for the post applied for

Signature of applicant

HR Certificate

(No any other language/format than mentioned below will be accepted)

"The Department/organization of ..... is hereby confirming that Mr/Mrs ..... has been neither convicted of, nor currently under investigation or being prosecuted for, any criminal or disciplinary offence, or any violations of international human rights law or international humanitarian law. The Department/Organization of ..... also certifies that it is not aware of any allegations against the nominated candidates that they have committed or been involved, by act or omission, in the commission of any acts that may amount to violations of international human rights law or international humanitarian law.

To be signed by an officer
Not Below the Rank of DIG/Director

Self-attestation

I attest that I have not committed, been convicted of, nor prosecuted for, any criminal or disciplinary offence. I attest that I have not been involved, by act or omission, in any violation of human rights law or international humanitarian law.

Signature of Applicant

United Nations

Job Opening for Position requiring official secondment
from national governments of Member States of the United Nations Organization
Appointments are limited to service on posts financed by
the support account of peacekeeping operations

Post title and level	**Police Reform Coordinator, P-5**
Organizational Unit	**United Nations Multidimensional Integrated Stabilization Mission in the Central African Republic (MINUSCA)**
Duty Station	**Bangui**
Reporting to	**Police Commissioner**
Duration	**12 Months (extendible)**
Deadline for applications	**31 January 2027**
Job Opening number	**2026-MINUSCA-89650-DPO**

United Nations Core Values: Integrity, Professionalism and Respect for Diversity

RESPONSIBILITIES:

MINUSCA's mandate addresses the immediate challenges facing the country while laying the groundwork for sustainable peace and security. In compliance with the UN mandate and under the guidance and supervision of the Police Commissioner, the Reform Coordinator (P-5) will be responsible for the development of Police and Gendarmerie in the Central African Republic in conformity with the modern democratic principles and operational efficiency and effectiveness. Within the limits of delegated authority, the Reform Coordinator will be performing the following duties:

- Review the existing local Police and Gendarmerie structure and systems including in-depth analysis of personnel and skills requirement, evaluation of the criminal justice system and local Police and Gendarmerie operational capabilities, as basis for making comprehensive analysis and recommendations for the overall reform, restructuring and institutional development of the National Police and Gendarmerie;
- Develop the plans, programs and projects proposals for the sustainable reform, restructuring and institutional development of the National Police and Gendarmerie; propose fund-rising initatives on international funding and support in this regard;
- Advise and assist local counterparts on issues related to the National Police and Gendarmerie reform initiatives to bring them to internationally accepted standards of democratic policing;
- Conduct Periodic evaluation and assessment of all reform, restructuring and institutional development activities and provide guidance and support to other National Police and Gendarmerie initiatives;
- Assist and advise the local counterpart in the development and implementation of recruitment, vetting and selection policies and procedures;
- Coordinate bilateral and multilateral support initiatives relating to security sector reform and capacity enhancement of local security services.
- Ensure the production and timely submission of reports relating to the overall reform and restructuring and institutional development of the National Police and Gendarmerie;

- Liaise with senior National Police and Gendarmerie officials and other relevant government officials on matters related to the restructuring of the existing or setting up of a new National Police and Gendarmerie infrastructures.
- Lead the formation, supervision and coordination of UNPOL training of the National Police and Gendarmerie and other law enforcement agencies;
- Coordinate with national authorities and provide regular advice to ensure the effective implementation of developed training plans, programmes and policies; coordinate involvement of UN Police experts in training management and delivery;
- Produce and timely submit reports relating to the implementation of training programmes and overall skills enhancement of the National Police and Gendarmerie ;
- Engage international and regional partners in the development and expansion of areas of training support for the sustainability of the capacity development of the law enforcement agencies;
- Develop a system for and implement procedures and practices for the collecting and maintenance of a training data base;
- Make periodic assessments of MINUSCA Police and Gendarmerie officers' performance;
- Liaise and chair periodic meetings with relevant UNPOL Chiefs concerning training and administrative functioning;
- Supervises and assesses the performance of, and provide direction and oversight to, assigned administrative staff and UNPOL personnel under his/her command making sure the subordinate staff conforms to the highest standards of professional conduct, personal behavior and dedication in the implementation of mandated tasks;
- Ensures that mission police assets and personnel under his/her supervision are utilized efficiently, effectively and economically;
- Perform any other duties as assigned by the Police Commissioner or his/her Deputy in fulfillment of the mandate.

COMPETENCIES:

Professionalism: Shows pride in work and achievements; demonstrates professional competence and mastery of subject matter; is conscientious and efficient in meeting commitments, observing deadlines and achieving results; is motivated by professional rather than personal concerns; shows persistence when faced with difficult problems or challenges; remains calm in stressful situations. Takes responsibility for incorporating gender perspectives and ensuring the equal participation of women and men in all areas of work. Strong negotiation and conflict-resolution skills. Outstanding expert knowledge in the technical field of work in general and in the specific areas being supervised in particular; strong organizational skills; experience in the management and administration: ability to review and edit the work of others.

Planning and organizing: Develops clear goals that are consistent with agreed strategies; identifies priority activities and assignments; adjusts priorities as required; allocates appropriate amount of time and resources for completing work; foresees risks and allows for contingencies when planning; monitors and adjusts plans and actions as necessary; uses time efficiently.

Client Orientation: Considers all those to whom services are provided to be "clients" and seeks to see things from clients' point of view; establishes and maintains productive partnerships with clients by gaining their trust and respect; identifies clients' needs and matches them to appropriate solutions; monitors ongoing developments inside and outside the clients' environment to keep informed and anticipate problems; keeps clients informed of progress or setbacks in projects; meets timeline for delivery of products or services to client.

Leadership: Serves as a role model that other people want to follow; empowers others to translate vision into

results; is proactive in developing strategies to accomplish objectives; establishes and maintains relationships with a broad range of people to understand needs and gain support; anticipates and resolves conflicts by pursuing mutually agreeable solutions; drives for change and improvements; does not accept the status quo; shows the courage to take unpopular stands.

QUALIFICATIONS:

Education: Advanced university degree (Masters or equivalent) in law, police management, law enforcement, security studies,criminal justice, business or public administration, program management, change management, or related area. A first level university degree with a combination of relevant academic qualifications and extensive experience in law enforcement, in the areas of management, planning and administration may be accepted in lieu of the advanced university degree. Specialized training in the area of incumbent's responsibility (reform, strategic planning, administration, training) is highly desirable. Graduation from a certified Police Academy or other national or international Law Enforcement Training Institution is required.

Work Experience: Candidate must be in active police service possessing a minimum of 10 years (12 years in absence of advanced degree) of progressive relevant and active policing experience in a national or international law enforcement agency both at the field and/or national police headquarters level. Seven (7) years of active police experience at senior policy making level, including strategic planning and management experience in one or few of the following areas: police operations, crime management, police administration, police training and development, change management (particularly in law enforcement) - required; practical direct experience in commanding a regional or a state level police units, or heading a unit at national police HQ level - desired. Practical experience in institutional building, reforming and restructuring in the area of law enforcement or related field is highly desirable. Previous UN or international experience is an advantage.

Rank: Chief Superintendent of Police, Colonel, other equivalent or higher rank.

Languages: For the post advertised, fluency in oral and written French is required. Knowledge of English is highly desirable.

Nominations from women candidate are highly encouraged.

Date of Issuance: 27 October 2026

In accordance with the Policy on Human Rights Screening of UN Personnel, all individuals who seek to serve with the United Nations are requested to make "self-attestation" that s/he has not committed any serious criminal offences and has not been involved in violations of international human rights or international humanitarian law. The exact wording of the self-attestation is outlined in para. 5.2 of the above mentioned Policy. The final decision on the selection of an individual to serve with the United Nations will also be subject to human rights screening.

https://police.un.org/en/vacancies

United Nations Nations Unies

HEADQUARTERS | SIEGE | NEW YORK, NY 10017

REFERENCE: DPO-2026-02815

The Secretariat of the United Nations presents its compliments to the Permanent Mission of Member State to the United Nations and has the honor to refer to the requirement for the services of Police Officers in active service. In this regard, the Department of Peace Operations (DPO) is seeking the nomination of candidates for appointment on secondment to the United Nations Multidimensional Integrated Stabilization Mission in the Central African Republic (MINUSCA) for an initial period of one year with a possibility of extension in that position for a second and third year. In exceptional circumstances, the secondment to the positions may be extended to a fourth year, but not longer. The post is available through the issuance of the Job Opening: 2026-MINUSCA-89650-DPO posted for a period of 90 days, effective 31 October 2026. The closing date for the Job Opening is 31 January 2027.

The nomination procedures together with all forms to be completed are included in this package. It is kindly requested that all documentations be submitted electronically to the Selection and Recruitment Section (SRS) to the following email addresses: bernadetha.muheleji@un.org and copy oschepkov@un.org.

Applications received after the deadline specified on the Job Opening will not be accepted.

In as much as the posts require the expertise of police officers in active service, the Permanent Mission of Member State is kindly requested to confirm that selected candidate(s) will be released, in a timely manner, from their national police service obligations for service with the United Nations. The Permanent Mission of Member State is also requested to ensure that the rank of each candidate submitted is clearly indicated on the application.

In addition, it is strongly recommended that the Permanent Mission of Member State carefully submits only those candidates meeting all requirements for the positions described in the Job Opening.

The United Nations Secretariat would like to inform the Permanent Missions of Member States that in an effort to streamline and expedite the procedures of recruiting seconded officers, candidates approved for placement in the roster, may be selected for positions with similar functions (same functional title and level), without a new Job Opening being issued. Candidates shall be retained in the roster for a period of two years after the first day of the month following the selection decision by the Head of the Department.

It should be noted that during their secondment to the United Nations, police personnel are not eligible for reassignment or transfer to any other seconded position within the peace operations or the UN Secretariat. Active-duty seconded personnel may serve under a UN staff contract for a period of up to three years (cumulative), which, in exceptional cases, can be extended for a fourth and final year subject to operational needs and satisfactory performance. This service limit includes periods of any prior services with the United Nations as an active-duty seconded officer under a UN staff contract.

Candidates who have previously served as active-duty seconded personnel may reapply after a break in service of at least one year from their last secondment under a UN staff contract, subject to the contract limitation as indicated above.

Nominations of currently serving active-duty seconded police personnel on a UN staff contract will not be considered.

Candidates must meet all the requirements of the Job Opening at the time of nomination to be considered for the position.

Nomination of women candidates is strongly encouraged.

The Secretariat wishes to reiterate that promoting and encouraging respect for human rights is a core purpose of the United Nations and central to the delivery of its mandates. Should the Secretariat become aware of grave human rights violations which give rise to concerns as to the record and performance of [country] police personnel, this may constitute grounds to revoke its acceptance of such personnel to serve in UN peace operations. In the case of nominees who have been investigated for, charged with or prosecuted for any criminal offence, with the exception of minor traffic violations (driving while intoxicated or dangerous or careless driving are not considered minor traffic violations for this purpose), but were not convicted, the Government is requested to provide information regarding the investigation(s) or prosecutions concerned. The Government is also requested to certify that it is not aware of any allegations against its nominated candidates that they have committed or been involved, by act or omission, in the commission of any acts that may amount to violations of international human rights law or international humanitarian law.

The Secretariat recalls that it has a zero-tolerance approach to fraud and corruption. The Government is therefore requested to certify that there was no corruption or fraud in the nomination and extension procedures of police officers on secondment to the United Nations. Should the Secretariat become aware of allegations of corruption or fraud in the nomination or extension procedures of police officers on secondment, this may constitute grounds to revoke its acceptance of such personnel to serve in the United Nations as well as suspension of any future police deployments from the contributing country concerned.

The United Nations Secretariat would like to avail itself of this opportunity to inform the Permanent Missions of Member States that staff members are subject to the authority of the Secretary-General and thereby are subject to the United Nations Staff Regulations and Staff Rules. In this context your attention is drawn to Staff Regulation 1.2 (j), whereby "no staff member shall accept any honor, decoration, favor, gift or remuneration from any Government".

The Permanent Missions of Member States are encouraged to nominate qualified women candidates.

This request is being transmitted to all Member States.

The Secretariat of the United Nations avails itself of this opportunity to renew to the Permanent Mission of Member State to the United Nations the assurances of its highest consideration.

28 October 2026

UNITED NATIONS

Employment and Academic Certification

Attachment to Personal History Profile (P11)

For guidance on the submission package you may refer to the briefing material "How to prepare the submission".

A. TO BE COMPLETED BY CANDIDATE (from sections 1 to 11):

1. PERSONAL DATA:			
Family Name:	Given name:	Middle names:	Gender: M/F
e-mail address:			

2. POSITION/S TO WHICH YOU ARE APPLYING:	
Title: **1.** **2.** **3.** **...**	**Job Opening Number:**

3. MILITARY SERVICE HISTORY / POLICE SERVICE HISTORY			
Date of Commission (for military officers) or date of enlistment/entry to service (for police officers):			
Current rank	Date Last Promoted	Date eligible for promotion to next rank	Projected Retirement date from current rank
Branch/Corp/Mustering			
Sub Specialisation/additional qualifications			
Are you currently working for the United Nations? **Yes** ☐ **No** ☐ **If yes, please explain:** _____ _____			

4. DEGREES AND ACADEMIC DISTINCTIONS OBTAINED:				
	NAME of INSTITUTION, PLACE AND COUTNRY. Please give complete address.	ATTENDED: FROM: Month/Year	ATTENDED: TO: Month/Year	RANK and DEGREES OBTAINED:
Military or Police Degrees	**Military Academy** (and/or similar military officer institution) - name and address:			RANK OBTAINED: DEGREE OBTAINED:
	Command and Staff College (and/or similar military officers institutions) - name and address:			RANK OBTAINED: DEGREE OBTAINED:

	Police Academy (and/or similar law enforcement training institution) - name and address:			RANK OBTAINED: DEGREE OBTAINED:

	NAME of INSTITUTION, PLACE AND COUTNRY. Please give complete address.	ATTENDED:		DEGREES and ACADEMIC DISTINCTIONS OBTAINED
		FROM: Month/Year	TO: Month/Year	
Civilian Degrees				

5. MILITARY AND/OR POLICE TRAINING COURSES/SEMINARS: Related to the post		
Name of Course	Date attended: FROM mm/yy- TO mm/yy	Institution

6. EXPERIENCE IN PEACEKEEPING OPERATIONS: **Specify UN or other International Experience, start with your most recent experience and list in reverse order**			
Dates FROM mm/yy- TO mm/yy	Mission/ Operation/Location	Position/title (Milob, HQ Staff, Contgt, Adviser, International Police Officer (IPO), Police Adviser, FPU Officer, Professional Post or Above)	Description of duties

7. **COMMAND EXPERIENCE (at Battalion/equivalent level or above when applying for position at the P5 level and above):** **Start with your most recent experience and list in reverse order**			
Dates FROM mm/yy- TO mm/yy	Unit level: Company/ Battalion/ Brigade/ Division or equivalent. Police Command Experience	Unit/Position/Org	Significant Unit Activities

8. **SIGNIFICANT EXPERIENCE <u>RELATED TO THE FUNCTIONS</u> OF THE POST/S YOU ARE APPLYING:** **Start with your most recent experience and list in reverse order**		
Dates FROM mm/yy- TO mm/yy	Position/Org	Operation/Activity

9. **INTERNATIONAL EXPOSURE <u>OTHER</u> THAN PEACEKEEPING OPERATIONS:** **Start with your most recent experience and list in reverse order**		
Date: FROM mm/yy- TO mm/yy	Position/Org	Function/Activity

10. Additional Comments:

11. I certify that the statements made by me in answer to the foregoing questions are complete and correct. I understand that any misrepresentation or material omission made on a Personal History form or other document requested by the Organization renders a candidate ineligible for further consideration.

I declare that I have never committed, been convicted of and am not currently under investigation or being prosecuted for any criminal, human rights, civil action or disciplinary offence, with the exception of minor traffic violations (driving while intoxicated or dangerous or careless driving are not considered minor traffic violations for this purpose). I declare that I have not been involved, by act or omission, in the commission of any violation of international human rights law or international humanitarian law.

I am not able to attest to the proceeding paragraphs for the following reasons: .....
.....
.....

Date ..... Signature .....

N.B. You will be requested to supply documentary evidence which supports the statements you have made above. Do not, however, send any documentary evidence until you have been asked to do so by the Organization and, in any event, do not submit the original texts of references or testimonials unless they have been obtained for the sole use of the Organization.

B. TO BE COMPLETED BY THE RELEVANT LOCAL AUTHORITY:

On behalf of .....I certify that the information provided by ..... is complete and correct.

I further certify that the nominated candidate has never been convicted of, or is not currently under investigation or being prosecuted for, any criminal or disciplinary offence, or any violations of international human rights law, civil action or disciplinary offence.
The Government of _____ is not aware of any allegations against the nominated candidate that she/he has committed or been involved, by act or omission, in the commission of any acts that may amount to violations of international human rights law or international humanitarian law.
In the case of the nominee who has been investigated for, charged with or prosecuted for any criminal offence, with the exception of minor traffic violations (driving while intoxicated or dangerous or careless driving are not considered minor traffic violations for this purpose), but was not convicted, the Government is requested to provide information regarding the investigation(s) or prosecutions concerned.

Date..... Official Stamp .....

PLEASE NOTE:
An incomplete or unsigned form will <u>not</u> be accepted

INSTRUCTIONS

Please answer each question clearly and completely. TYPE OR PRINT LEGIBLY. **Read** carefully and follow all directions.

UNITED NATIONS

PERSONAL HISTORY

Do not Write in This Space

1. Family name	First name	Middle name	Maiden name, if any

2. Date of (day/month/yr) Birth	3. Place of birth	4. Nationality(ies) at birth	5. Present Nationality(ies)	6. Sex

7. Height	8. Weight	9. Marital Status:
		Single ☐ Married ☐ Separated ☐ Widow(er) ☐ Divorced ☐

10. Entry into United Nations service might require assignment to any area of the world in which the United Nations might have responsibilities.
(a) Are there any limitations on your ability to perform in your prospective field of work? YES ☐ NO ☐
(b) Are there any limitations on your ability to engage in all travel? YES ☐ NO ☐

11. Permanent address	12. Present address	13. Office Telephone No.
Telephone No. ( )	Telephone/Fax No. ( )	( ) 14. Office Fax No. ( ) **E-mail:**

15. Do you have any dependent children? YES ☐ NO ☐ If the answer is "yes", give the following information:

Name of Children	Date of Birth (day/mo/year)	Place of Birth	Nationality	Gender
15. (a) Name of Spouse				

16. Have you taken up legal permanent residence status in any country other than that of your nationality? YES ☐ NO ☐
If answer is "yes", which country?

17. Have you taken any legal steps towards changing your present nationality? YES ☐ NO ☐
If answer is "yes", explain fully:

18. Are any of your relatives employed by a public international organization? YES ☐ NO ☐
If answer is "yes", give the following information:

NAME	Relationship	Name of International Organization

19. What is your preferred field of work?

20. Would you accept employment for less than six months? YES ☐ NO ☐

21. Have you previously submitted an application for employment and/or undergone any tests with U.N.? YES ☐ NO ☐ If so, when?

22. KNOWLEDGE OF LANGUAGES. What is your mother tongue?

OTHER LANGUAGES	READ		WRITE		SPEAK		UNDERSTAND	
	Easily	Not Easily	Easily	Not Easily	Fluently	Not Fluently	Easily	Not Easily
	☐	☐	☐	☐	☐	☐	☐	☐
	☐	☐	☐	☐	☐	☐	☐	☐
	☐	☐	☐	☐	☐	☐	☐	☐
	☐	☐	☐	☐	☐	☐	☐	☐

23. For clerical grades only
Indicate speed in words per minute

	English	French	Other languages
Typing			
Shorthand			

List any office machines or equipment and computer programmes you use.

24. EDUCATION, Give full details – N.B. Please give exact titles of degrees in original language. Please do not translate or equate to other degrees.

A. University or equivalent

NAME, PLACE AND COUNTRY Please give complete address.	ATTENDED FROM/TO		DEGREES and ACADEMIC DISTINCTIONS OBTAINED	MAIN COURSE OF STUDY
	Month/Year	Month/Year		

B. SCHOOLS OR OTHER FORMAL TRAINING OR EDUCATION FROM AGE 14 (e.g., high school, technical school or apprenticeship)

NAME, PLACE AND COUNTRY Please give complete address.	TYPE	YEARS ATTENDED		CERTIFICATES OR DIPLOMAS OBTAINED
		FROM	TO	

25. LIST PROFESSIONAL SOCIETIES AND ACTIVITIES IN CIVIC, PUBLIC OR INTERNATIONAL AFFAIRS

26. LIST ANY SIGNIFICANT PUBLICATIONS YOU HAVE WRITTEN *(DO NOT ATTACH)*

27. EMPLOYMENT RECORD: Starting with your present post, list in REVERSE ORDER every employment you have had. Use a separate block for each post. Include also service in the armed forces and note any period during which you were not gainfully employed. If you need more space, attach additional pages of the same size. Give both gross and net salaries per annum for your last or present post.

A. PRESENT POST (LAST POST, IF NOT PRESENTLY IN EMPLOYMENT)

FROM	TO	SALARIES PER ANNUM		EXACT TITLE OF YOUR POST:
MONTH/YEAR	MONTH/YEAR	STARTING	FINAL	
NAME OF EMPLOYER:			TYPE OF BUSINESS	
ADDRESS OF EMPLOYER:			NAME OF SUPERVISOR	
			NO. AND KIND OF EMPLOYEES SUPERVISED BY YOU:	REASON FOR LEAVING

DESCRIPTION OF YOUR DUTIES:

B. PREVIOUS POSTS (IN REVERSE ORDER)

FROM	TO	SALARIES PER ANNUM		EXACT TITLE OF YOUR POST:
MONTH/YEAR	MONTH/YEAR	STARTING	FINAL	

NAME OF EMPLOYER:	TYPE OF BUSINESS:	
ADDRESS OF EMPLOYER:	NAME OF SUPERVISOR:	
	NO. AND KIND OF EMPLOYEES SUPERVISED BY YOU:	REASON FOR LEAVING:

DESCRIPTION OF YOUR DUTIES

FROM	TO	SALARIES PER ANNUM		EXACT TITLE OF YOUR POST:
MONTH/YEAR	MONTH/YEAR	STARTING	FINAL	

NAME OF EMPLOYER:	TYPE OF BUSINESS:	
ADDRESS OF EMPLOYER:	NAME OF SUPERVISOR:	
	NO. AND KIND OF EMPLOYEES SUPERVISED BY YOU:	REASON FOR LEAVING:

DESCRIPTION OF YOUR DUTIES

FROM	TO	SALARIES PER ANNUM		EXACT TITLE OF YOUR POST:
MONTH/YEAR	MONTH/YEAR	STARTING	FINAL	

NAME OF EMPLOYER:	TYPE OF BUSINESS:	
ADDRESS OF EMPLOYER:	NAME OF SUPERVISOR:	
	NO. AND KIND OF EMPLOYEES SUPERVISED BY YOU:	REASON FOR LEAVING:

DESCRIPTION OF YOUR DUTIES

28. HAVE YOU ANY OBJECTIONS TO OUR MAKING INQUIRIES OF YOUR PRESENT EMPLOYER? YES ☐ NO ☐

29. ARE YOU NOW OR HAVE YOU EVER BEEN A CIVIL SERVANT IN YOUR GOVERNMENT'S EMPLOY? YES ☐ NO ☐
If answer is "yes", WHEN?

30. REFERENCES: List three persons, not related to you, and are not current United Nations staff members, who are familiar with your character and qualifications. *Do not repeat names of supervisors listed under Item 27.*

FULL NAME	FULL ADDRESS	BUSINESS OR OCCUPATION

31. STATE ANY OTHER RELEVANT FACTS. INCLUDE INFORMATION REGARDING ANY RESIDENCE OUTSIDE THE COUNTRY OF YOUR NATIONALITY.

32. HAVE YOU EVER BEEN ARRESTED, INDICTED, OR SUMMONED INTO COURT AS A DEFENDANT IN A CRIMINAL PROCEEDING, OR CONVICTED, FINED OR IMPRISONED FOR THE VIOLATION OF ANY LAW (excluding minor traffic violations)? YES ☐ NO ☐

If "yes", give full particulars of each case in an attached statement.

33. OTHER AGENCIES OF THE UNITED NATIONS SYSTEM MAY BE INTERESTED IN OUR APPLICANTS. DO YOU HAVE ANY OBJECTION TO YOUR PERSONAL HISTORY FORM BEING MADE AVAILABLE TO THEM? YES ☐ NO ☐

34. I certify that the statements made by me in answer to the foregoing questions are true, complete and correct to the best of my knowledge and belief. I understand that any misrepresentation or material omission made on a Personal History form or other document requested by the Organization renders a staff member of the United Nations liable to termination or dismissal.

DATE
(day, month, year) _____ SIGNATURE: _____

N.B. You will be requested to supply documentary evidence which supports the statements you have made above. Do not, however, send any documentary evidence until you have been asked to do so by the Organization and, in any event, do not submit the original texts of references or testimonials unless they have been obtained for the sole use of the Organization.

EMPLOYMENT RECORD – SUPPLEMENTARY SHEET

PLEASE LIST, in reverse order, EVERY EMPLOYMENT YOU HAVE HAD. Use a separate block for each post. Include also service in the armed forces and note any period during which you were not gainfully employed. See next page for more blocks.

FROM MONTH/YEAR	TO MONTH/YEAR	SALARIES PER ANNUM STARTING	SALARIES PER ANNUM FINAL	EXACT TITLE OF YOUR POST:

NAME OF EMPLOYER:	TYPE OF BUSINESS:
ADDRESS OF EMPLOYER:	NAME OF SUPERVISOR:
	NO. AND KIND OF EMPLOYEES SUPERVISED BY YOU: / REASON FOR LEAVING:

DESCRIPTION OF YOUR DUTIES

FROM MONTH/YEAR	TO MONTH/YEAR	SALARIES PER ANNUM STARTING	SALARIES PER ANNUM FINAL	EXACT TITLE OF YOUR POST:

NAME OF EMPLOYER:	TYPE OF BUSINESS:
ADDRESS OF EMPLOYER:	NAME OF SUPERVISOR:
	NO. AND KIND OF EMPLOYEES SUPERVISED BY YOU: / REASON FOR LEAVING:

DESCRIPTION OF YOUR DUTIES

FROM MONTH/YEAR	TO MONTH/YEAR	SALARIES PER ANNUM STARTING	SALARIES PER ANNUM FINAL	EXACT TITLE OF YOUR POST:

NAME OF EMPLOYER:	TYPE OF BUSINESS:
ADDRESS OF EMPLOYER:	NAME OF SUPERVISOR:
	NO. AND KIND OF EMPLOYEES SUPERVISED BY YOU: / REASON FOR LEAVING:

DESCRIPTION OF YOUR DUTIES

FROM MONTH/YEAR	TO MONTH/YEAR	SALARIES PER ANNUM STARTING	SALARIES PER ANNUM FINAL	EXACT TITLE OF YOUR POST:

NAME OF EMPLOYER:	TYPE OF BUSINESS:
ADDRESS OF EMPLOYER:	NAME OF SUPERVISOR:
	NO. AND KIND OF EMPLOYEES SUPERVISED BY YOU: / REASON FOR LEAVING:

DESCRIPTION OF YOUR DUTIES

EMPLOYMENT RECORD – SUPPLEMENTARY SHEET

PLEASE LIST, in reverse order, EVERY EMPLOYMENT YOU HAVE HAD. Use a separate block for each post. Include also service in the armed forces and note any period during which you were not gainfully employed.

FROM MONTH/YEAR	TO MONTH/YEAR	SALARIES PER ANNUM STARTING	SALARIES PER ANNUM FINAL	EXACT TITLE OF YOUR POST:

NAME OF EMPLOYER:	TYPE OF BUSINESS:
ADDRESS OF EMPLOYER:	NAME OF SUPERVISOR:
	NO. AND KIND OF EMPLOYEES SUPERVISED BY YOU: / REASON FOR LEAVING:

DESCRIPTION OF YOUR DUTIES

FROM MONTH/YEAR	TO MONTH/YEAR	SALARIES PER ANNUM STARTING	SALARIES PER ANNUM FINAL	EXACT TITLE OF YOUR POST:

NAME OF EMPLOYER:	TYPE OF BUSINESS:
ADDRESS OF EMPLOYER:	NAME OF SUPERVISOR:
	NO. AND KIND OF EMPLOYEES SUPERVISED BY YOU: / REASON FOR LEAVING:

DESCRIPTION OF YOUR DUTIES

FROM MONTH/YEAR	TO MONTH/YEAR	SALARIES PER ANNUM STARTING	SALARIES PER ANNUM FINAL	EXACT TITLE OF YOUR POST:

NAME OF EMPLOYER:	TYPE OF BUSINESS:
ADDRESS OF EMPLOYER:	NAME OF SUPERVISOR:
	NO. AND KIND OF EMPLOYEES SUPERVISED BY YOU: / REASON FOR LEAVING:

DESCRIPTION OF YOUR DUTIES

FROM MONTH/YEAR	TO MONTH/YEAR	SALARIES PER ANNUM STARTING	SALARIES PER ANNUM FINAL	EXACT TITLE OF YOUR POST:

NAME OF EMPLOYER:	TYPE OF BUSINESS:
ADDRESS OF EMPLOYER:	NAME OF SUPERVISOR:
	NO. AND KIND OF EMPLOYEES SUPERVISED BY YOU: / REASON FOR LEAVING:

DESCRIPTION OF YOUR DUTIES