No. 15011/24/2026-ATC
Government of India
Ministry of Home Affairs
***

Women Safety Division
Major Dhyan Chand National Stadium
India Gate, New Delhi – 110001
August 27, 2026

To

1. **The Additional Chief Secretary/Principal Secretary/Secretary of Home Department of all States & UTs.**

2. **Director General (Police) of all States and UTs**

Subject: Holding of State Level Conference on Human Trafficking

Madam/Sir,

Migration in search of better employment opportunities is a common phenomenon, with persons moving from one place to another, including across States and, in many cases, to foreign countries. Such migration may render individuals vulnerable to trafficking and exploitation. The forms of exploitation associated with trafficking are varied and may include forced labour, prostitution, forced marriages, domestic servitude, as well as other illicit activities such as organ trade and smuggling.

3. The victims of human trafficking are often subjected to grave forms of abuse and exploitation, including physical violence, sexual abuse, harassment, threats and coercion. In certain cases, trafficking may also result in loss of life. The adverse impact of human trafficking extends beyond individual victims and has wider national as well as international ramifications. Given its complex and multifaceted nature, addressing the issue effectively requires concerted efforts at the local, regional and global levels.

3. Effective prevention and combating of human trafficking continues to be affected by challenges such as inadequate public awareness, insufficient training of officials and non-registration of cases under the relevant laws. In this regard, regular exchange of information, sensitization of judicial and police officers, collaboration with civil society organizations and capacity-building of officials are important measures. Strengthened cooperation and communication among State Governments, as well as with neighbouring countries, would further contribute towards addressing human trafficking effectively.

4. To meet the objective of sensitizing the concerned officers (Police, Labour, Social Justice, Women & Child Development Deptt, etc.) of the States/UTs and making them aware of the latest laws, rules, and modus operandi which the traffickers use in luring and trafficking the victims, the Ministry of Home Affairs has been encouraging the States and UTs to hold State Level Conference to sensitize the law enforcement agencies and other stakeholders on various issues relating to trafficking in persons, on a regular basis. States and UTs may involve civil society organization in these meetings to make optimal use of resources, knowledge and experience of relevant individuals/organizations, who can play an important role in countering and combating the menace of trafficking. MHA has a scheme, under which it provides financial support up to Rs 2 lakhs on each such occasion for holding State Level Conference in States/UTs. Guidelines for holding State Level Conference on Anti Human Trafficking are attached.

5. In view of the foregoing and considering the importance of sensitizing Police Officers on various aspects of human trafficking, it is requested that State Level Conference on Anti-Human Trafficking may kindly be organized in your State/UT in accordance with the enclosed Guidelines.

Yours sincerely,

Encl.: As above.

(Arun Sobti)
Director (PR & ATC)
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GUIDELINES ON ORGANISING JUDICIAL COLLOQUIUM AND STATE-LEVEL CONFERENCE ON ANTI- HUMAN TRAFFICKING

JUDICIAL COLLOQUIUM

Objective of holding Judicial Colloquium

i. To sensitise and update the judicial officers on wide-ranging issues relating to trafficking in persons.

ii. To assist the Magistrates and Judges in taking appropriate decision in handling human trafficking cases, as per the latest provisions of law and give stringent punishment to the traffickers.

iii. To bring a positive change in the approach of judicial officers in dealing with human trafficking cases, improve decision-making and help them to conform to the intent of relevant laws.

iv. Provide a nuanced understanding of human trafficking and related legal regime: laws in reference to commercial sexual exploitation, forced labour, organ trade, forced marriage and other types of trafficking.

v. Legal counseling: Awareness of relevant laws and international conventions such as UNCTOC and SAARC.

vi. Role of NGOs and civil society in curbing Human Trafficking, etc.

General guidelines on holding Judicial Colloquium

i. Judges of High Court/Session Courts along with Public Prosecutors may participate in such meetings along with District Nodal Police Officers of Anti-Human Trafficking of the concerned State/UT.

ii. The Judicial Academy may invite prominent Civil Society organizations working in the field of Human Trafficking to make the meeting more productive and result oriented.

iii. The Judicial Academy of the State/UT may coordinate with the Home Secretary/State Nodal Officer of AHTU and invite other relevant stakeholders of the State to make it a productive, comprehensive and brain storming session.

iv. The Judicial Academy may engage a suitable Resource Person with adequate expertise and knowledge for conducting the judicial

Colloquium. If the Judicial Academies are not able to find a suitable Resource Person, they may contact any of the Resource Persons whose names are given in the Annexure.

v. Various advisories issued by the MHA are available on MHA's website at the following link:

https://www.mha.gov.in/Division of MHA/Women Safety Division/anti-trafficking-cell.

The Nodal authority may print these advisories in sufficient numbers and distribute it to all participants during the meeting. The guidance shared in the Advisories may be discussed and deliberated upon during the State Level Conference.

vi. The Judicial Academies shall inform MHA 15 days to one month in advance about organising the Judicial Colloquium and may share the programme and session plan with MHA.

vii. A report is to be sent to MHA after holding the Judicial Colloquium.

STATE LEVEL CONFERENCE

Holding State level conference on human trafficking is an attempt to sensitize the law enforcement agencies and other relevant Departments/Organizations of the State/UT about the role which they can play under the provisions of law in preventing and countering Human Trafficking in an effective manner.

It is of paramount importance that the law enforcement agencies, which handle trafficking cases at State and district levels, should be equipped with relevant and up-to-date information on a regular basis and are oriented towards interpretation of relevant laws and provide relief to victims and take suitable action against traffickers.

Objectives of holding State level Conferences

i. To sensitise the law enforcement agencies and other concerned Departments/Organisations in States/UTs on issues relating to trafficking.

ii. To enable law enforcement officers to take proactive action to detect trafficking incidents and take appropriate action to address the issues involved.

iii. To bring a positive change in the attitude of Police officers, help in improving their functioning and equip them with adequate knowledge on related issues.

iv. To bring to their attention the need to coordinate and collaborate with all stakeholders with a view to provide relief to the victims of trafficking and also help them in evolving strategies to avoid revictimisation of trafficked persons.

v. To explain to them the necessity to share information with appropriate authorities about trafficking syndicates and gangs, to understand their modus operandi in exploiting victims of trafficking.

vi. Role of NGOs and civil society in curbing Human Trafficking.

vii. Provide a nuanced understanding of human trafficking and legal regime; laws in reference to commercial sexual exploitation, forced labour, organ trade, forced marriage and other types of trafficking.

General guidelines on holding State level Conference

i. Police Officers at State and District level handling matters of human trafficking to participate in the meetings.

ii. State Governments may invite prominent Civil Society organizations working in the field of human trafficking to make it more productive and result oriented. All relevant stakeholder Departments of the State like Social Welfare Department, Women & Child Development Department, Labour Department and eminent personalities from the field of law, Law Universities etc. can also be invited to make it a comprehensive and enriching platform. Border guarding Officers posted at Frontier HQrs may also be invited for the conference.

iii. State Nodal Officer of Anti Human Trafficking can act as the coordinating/nodal agency for holding this Conference.

iv. Various advisories issued by the MHA are available on MHA's website at the following link:

https://www.mha.gov.in/Division of MHA/Women Safety Divisi on/anti-trafficking-cell.

The Nodal authority may print these advisories in sufficient numbers and distribute it to all participants during the meeting. The guidance shared in

the Advisories may be discussed and deliberated upon during the State Level Conference.

v. The State Govt, may engage a suitable Resource Person with adequate expertise and knowledge for conducting the conference. If the States are not able to locate a suitable Resource Person, they may contact any of the Resource Persons whose names are given in the Annexure.

vi. The State/UTs shall inform MHA 15 days to one month in advance about organising the State level conference and may share the programme and session plan with MHA.

vii. A report is to be sent to MHA after organising the State level conference.

FINANCIAL SUPPORT FROM THE MINISTRY OF HOME AFFAIRS

i. MHA will reimburse expenditure up to Rs 2 lakhs (as per actual) for organizing the Judicial Colloquium/State level Conference.

ii. There is no provision for providing any advance payment.

iii. Payment will be released by MHA to the official account of the Judicial Academy/State Police Department/State-UT Government Department Account **on production of a Utilisation Certificate signed by the competent authority** (Proforma attached) of the Judicial Academy/State Government regarding the expenditure incurred for organizing the Judicial Colloquium /State level conference in accordance with the guidelines of MHA and by following codal formalities as per GFR 2017.

iv. Payment will be released by MHA through PFMS portal to the designated Government Account of the Academy/State. The attached Mandate form is required to be submitted.

v. Main components for which the financial support from MHA is to be utilized includes hiring of venue, Educational and Communication Distribution material, Stationery, Refreshments, engagement of Resource Person (travel/stay etc.), payment of cash incentive, local travel of participants etc.

vi. If Resource person travels by air, economy class tickets to be booked either directly through the airlines or by utilizing the services of authorized travel agents.

vii. An undertaking is to be furnished that all codal formalities were followed while incurring the expenditure.

viii. Payment will be made on the basis of Utilisation Certificate signed by competent authority. Bills are not required to be submitted to MHA.

ix. Any spending beyond Rs 2 lakh will have to be borne by the concerned State/UT.

Annexure

Details of Resource Persons in the knowledge of MHA for conducting Judicial Colloquiums/ State Level Conference on Anti-Human Trafficking

Shri P.M Nair, IPS (Retd), Professor, Tata Institute of Social Sciences, V.N. Purav Marg, Deonar, Mumbai-400088 Mobile 9987102315 Email: nairpm@hotmail.com

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Dr. Sunita Krishnan, Founder, Prajwala,
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Landline: 08414237304 Fax: 08414237305 Mobile: 09848025014

Shri Ravi Kant, President, Shakti Vahini,
Plot No. 31, Pocket 2, Jasola Vihar, Delhi - 110025,
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Ms. Triveni Acharya, Co-Founder and President, Rescue Foundation
Plot No. 39, Lady Fatima RD, Poinsur, Kandivali (W), Mumbai-400067
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Shri Sanjay Macwan C/o International Justice Mission (IJM) (Mumbai)
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Ms Amrit Kaur C/o International Justice Mission (IJM), (Mumbai)
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Ms Melita Fernandes C/o International Justice Mission (IJM), (Delhi) Email: mfernandes@iim.org Mobile No. 8826898169

Ms Saji Philip C/o International Justice Mission (IJM), (Kolkata)
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Cdr. Ashok V.M. Kumar C/o International Justice Mission (IJM), (Bangalore)
Email: askumar@iim.org Mobile No. 9538894773

MANDATE FORM

ELECTRONIC CLERANING SERVICE (CREDIT CLEANING/REAL TIME GROSS SETTLEMENT (RTGS) FACILITY FOR RECEIVING PAYMENTS

DETAIL OF ACCOUNT HOLDER:-

NAME OF ACCOUNT HOLDER	
COMLETE CONTACT ADDRESS	
TELEPHONE/MOBILE NUMBER /FAX/E-MAIL	

BANK ACCOUNT DETAILS:-

BANK NAME	
BRANCH NAME WITH COMPLETE ADDRESS WITH TE/MOBILE NUMBER	
WHETHER THE BRANCH IS COMPUTERIZED	
WHETHER THE BRANCH IS RTSG ENABLED? IF YES, THEN WHAT IS THE BRANCH'S IFSC CODE	
IS THE BRANCH ALSO NEFT ENABLED	
TYPE OF BANK ACCOUNT)SB/CURRENT/CASH/CREDIT)	
COMPLETE BANK ACCOUNT NUMBER(LATEST)	
MICR CODE OF BANK	

DATE OF EFFECT I hereby declare that the particulars given above are correct and complete. If the transaction is delayed or not effected at all for reasons incomplete or incorrect information. I would not hold the user institution responsible. I have read the option invitation letter and agree to discharge responsibility expected of me as a participant under the scheme.

(…….)

Signature of Customer

Please attach a photocopy of cheque along with the certification obtained from the bank.

UTILISATION CERTIFICATE

This is to certify that a Judicial Colloquium/State Level Conference on Human Trafficking was held on ____ by _____(Name of the Department) at _____ (Place). Expenses incurred towards the arrangement of Colloquium/Conference under different heads are as follows:-

S.No	Name of Particulars	Actual Expenditure

2. The above mentioned expenditure was actually incurred for organizing the Judicial Colloquium/State Level Conference in accordance with the guidelines of the Ministry of Home Affairs.

3. It is to further certify that codal formalities as per GFR were duly followed in making the expenditure.

Date: (Name and Signature of the Competent Authority)

(With Office seal)